



Title	Conditions of Facilities, Equipment, and Vehicles		
Department	Post Adoption Services (PAS)		
ACA #	CR.5	Last Reviewed	April 2025
Owner	Elliot Bliss	Owner Title	Adoptee Programs Manager
Executive Owner	Amy Trotter	Executive Owner Title	Director of Post Adoption Services
Scope	Holt Adoptee Camp		

Policy:

All buildings, structures, grounds, equipment, and vehicles are checked and maintained by site or vendor managers; anything that needs repaired or cleaned/sanitized is communicated to the appropriate staff by Holt Camp. Holt Camp makes sure that each site is safe and clean prior to camper and staff arrival. All requests for repairs or cleaning are made by Holt Camp leadership staff to the camp site facilities manager.

In the case that there are concerns about the facility conditions, the facility is expected to remediate those conditions prior to the arrival of campers. If that is not possible, precautions will be taken to ensure camper safety.

In the case that there are concerns about the vehicle conditions, the individual/company responsible for the vehicle is expected to remediate any concerns prior to any transportation of persons. If that is not possible, a request will be made to utilize a different vehicle, or a different company will be utilized.

Staff and campers are expected to treat all buildings, structures, grounds, equipment, and vehicles (when applicable) with respect so as to avoid damages. Staff and campers are also expected to keep these spaces clean. Expectations and procedures are communicated to staff and campers.

All ACA Core Policies are publicly available on the Holt Camp webpage, found at www.holtinternational.org/camp

Accreditation Reference:

- American Camp Association (ACA) CR.5